

Registration Information and Instructions:

REGISTRATION CLOSES MARCH 10, 2025

The workshop registration fees (classes) are separate from the lodging and meal fees. You must choose a **registration option** and a **meal** option. Lodging is booked directly with the hotel, please remember to book your room (feel free to make arrangements with other tatters to share a room). All selections must be made at time of registration. Complete the information requested on the registration form and select your classes. Enclose a check or money order with this form and mail to the address at the bottom of the form. Send PayPal payment for online registration to **shuttlebirdstg@gmail.com**

Registration will be processed upon receipt of payment by check or PayPal. Payment must be received within 48 hours for PayPal or 7 business days for US mail. If payment is not received within this time frame, your registration will be processed based on the date payment is received.

Workshop Registration Options – includes up to 3 classes per day
Friday & Saturday or Friday only or Saturday only

Meal Options

Meal prices are **per person**.

These are contracted packages, and we are unable to make substitutions or give discounts for meals not taken once selected.

Additional Information:

Emergency Contacts:

Please provide the names and phone numbers of two contacts in case of an emergency. We are required to have a log of emergency contacts for everyone at the workshop.

Scent Free Event:

As a consideration to those with allergies, please remember no perfumes, scented lotions, after shave, scented hair spray, essential oils, etc.

Smoking:

No smoking is permitted. Our venue is a 100% Smoke Free Hotel.

Arrival / Departure Times:

You may begin arriving at Quality Inn **no earlier** than 4:00 pm on Thursday. Check-in time will be as follows:

Thursday	4:00 – 5:15 pm and 6:30 - 9:00 pm
Friday	8:30 - 9:00 am
Saturday	8:30 - 9:00 am

Check-out time for the rooms is 12 pm.

Cancellation Policy:

Sometimes life happens and we understand. Cancellation requests will be refunded as follows:

received: prior to March 1	full refund of all registration and meal fees
March 1 - 31	50% refund of registration and meal fees 50% refund of class kit fees, shirt and tote orders – if requested, otherwise they will be mailed after the workshop
April 1 and later	no refund – shirts, totes and class kits will be mailed after the workshop

Please allow 2-4 weeks for the refund to be issued.

Questions:

If you have any questions, please ask before submitting your registration.
shuttlebirdstg@gmail.com